

## Explanation of variances – pro forma

Name of smaller authority: **Tandridge Parish Council**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green** boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,628	18,152					
2 Precept or Rates and Levies	12,000	15,000	3,000	25.00%	YES		Increase in Clerks hours to complete work required. Increased spend of approximately £675 required for maintenance of the parish land
3 Total Other Receipts	2,283	218	-2,065	90.45%	YES		£783 VAT and £1500 Covid Funding Received in YE 21, ONLY £218 VAT received in YE 22
4 Staff Costs	5,393	10,406	5,013	92.95%	YES		Clerks hours increased from 5 per week to 15 hours per week and NALC increased hourly rate
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	7,366	9,146	1,780	24.17%	YES		There was £54 PAYE in YE 2021 but £1,155 PAYE and Pension Costs in YE22
7 Balances Carried Forward	18,152	13,818			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	18,152	13,818				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	16,003	16,003	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable